

The graphic features the words 'MAKER' and 'SPACE' in a bold, sans-serif font, arranged in two rows. The letters are filled with various colors and contain icons related to making and technology. The background is a dark purple gradient. A vertical pink bar is visible on the right side of the image.

**MAKER**  
**SPACE**

**PLANNING AND IMPLEMENTATION OF A  
MAKERSPACE**

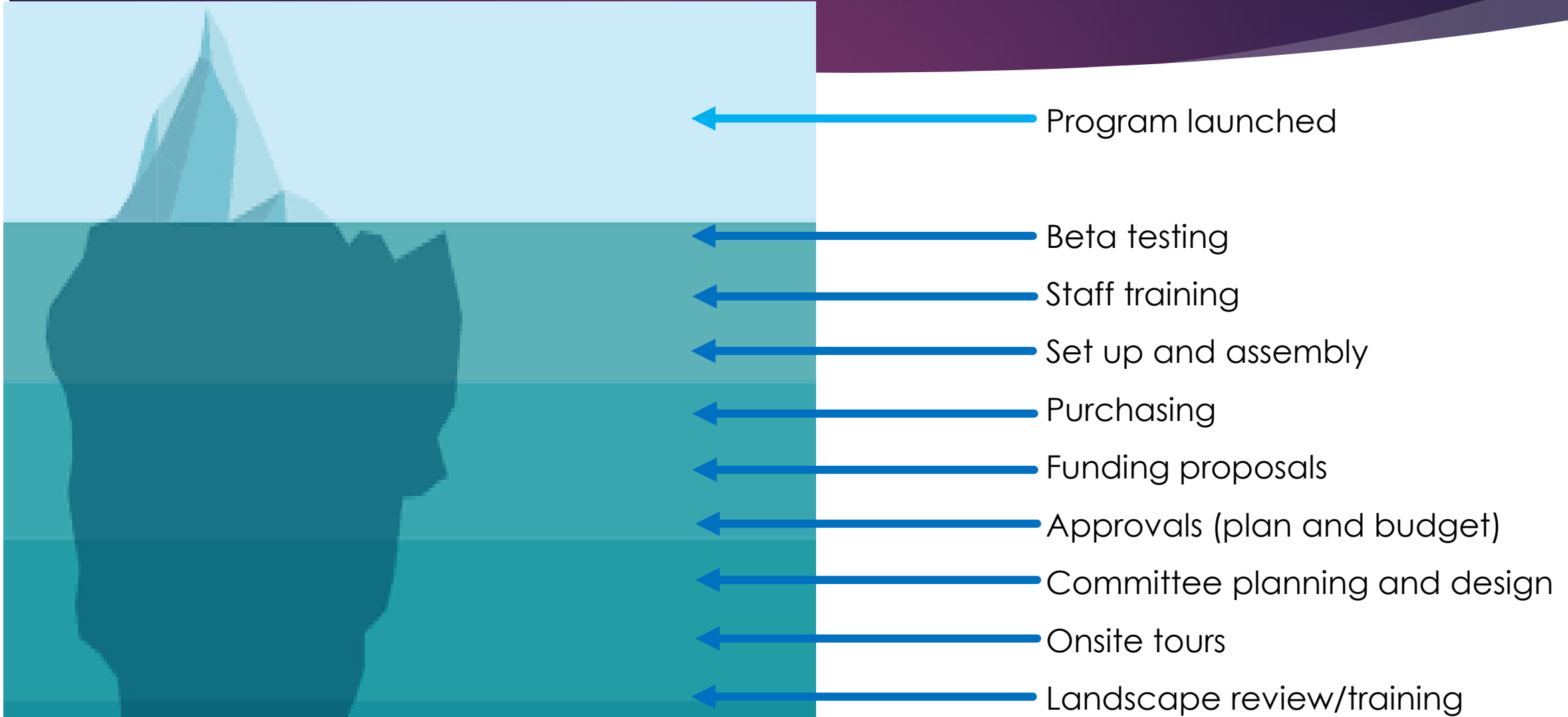
**THE APL EXPERIENCE**

## Discussion topics

- ▶ Planning (75%)
- ▶ Launches
- ▶ Usage (25%)
- ▶ The future



# Planning, planning and more planning



# Landscape reviews and training

Community landscape review

Library program/statistical review

Articles/Books

Library experiences

Webinars / other training

Vendor catalogs



# Site visits

- ▶ schools
- ▶ Post secondary institutions
- ▶ Other libraries
- ▶ Community makerspaces



# Forming a committee



TERMS OF REFERENCE  
FOR THE COMMITTEE



CHOOSE  
PARTICIPANTS



TIMELINES FOR  
RECOMMENDATIONS

# Making decisions on a committee

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A vision for the Makerspace (rationale, focus, purpose, etc.)

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A service plan outlining recommended staffing, facility use, and programs

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A list of recommended furniture and equipment, with costing

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An implementation plan with tasks and timelines



Create a  
proposal



# Get necessary approvals



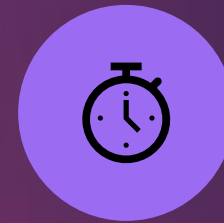
VISION



SCOPE



SERVICE  
PLAN

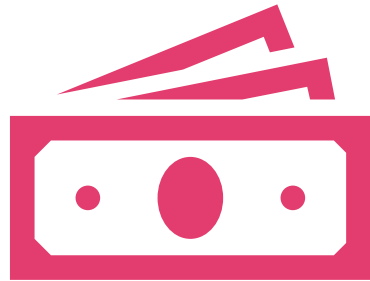


TIMELINES

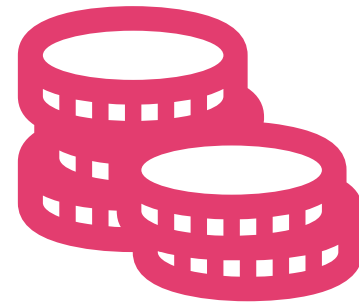


COST

# Funding for space



One time cost



Ongoing cost

# Purchasing



Research your needs



Tips for purchasing



Best practises upon receiving items



Budget considerations

# Setup and Assembly



Plan for your space



Test, and then test again



Troubleshooting tips



Document everything

# Staff Training

- ▶ Who needs to train?
- ▶ Differing levels of training
- ▶ Communication is crucial

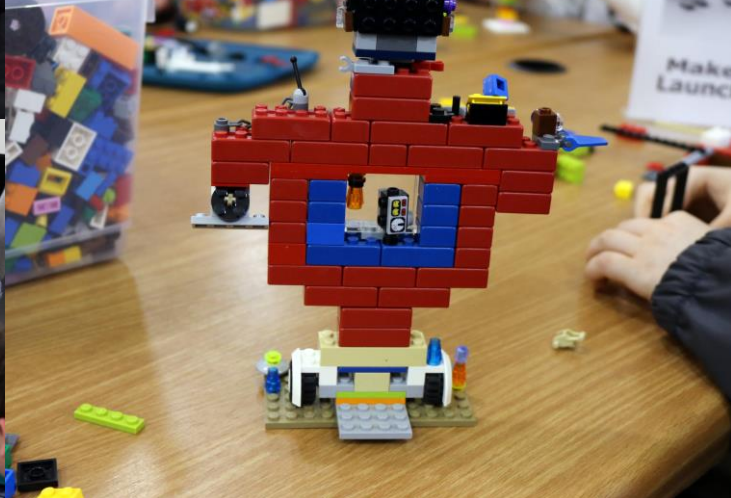
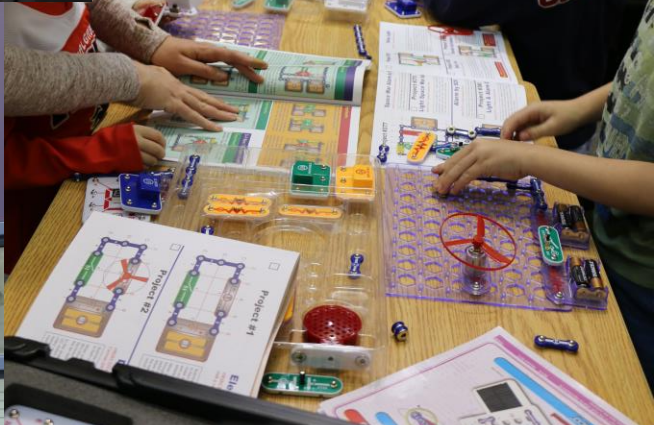




Beta testing space



# Launching the space





Being open to change and responsive

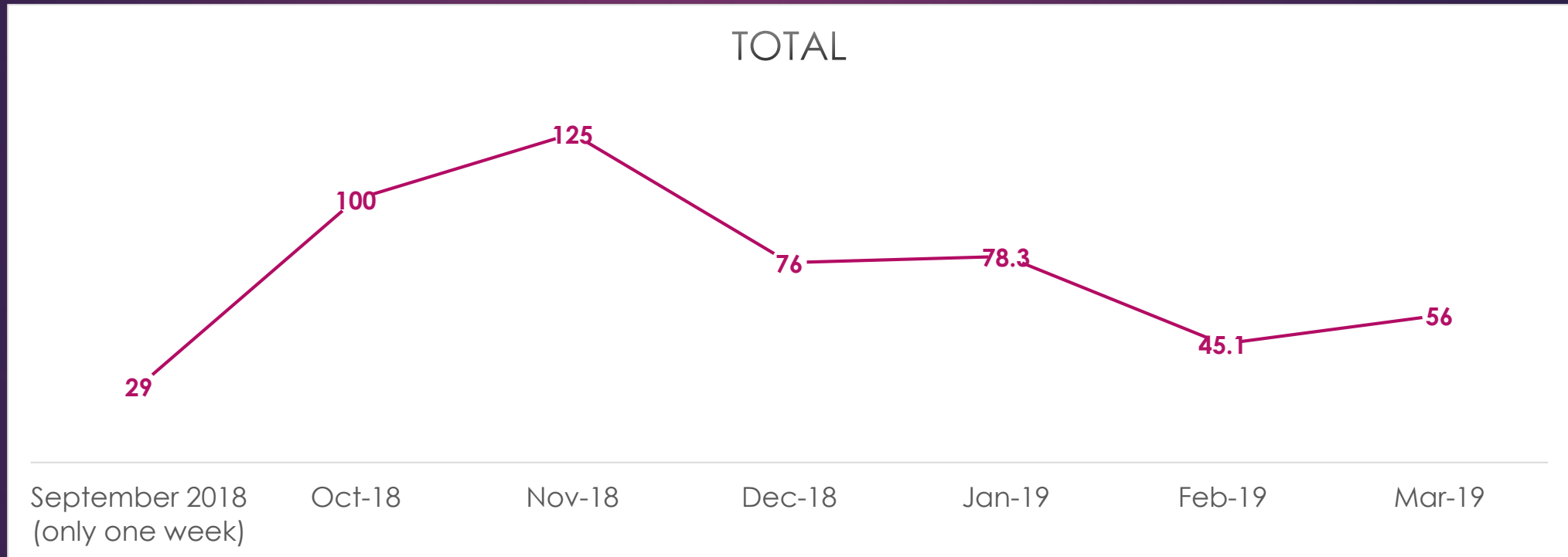
Don't do everything at once – work in small sections

agile mindset:

- respect
- Collaboration
- improvement and learning cycles
- pride in ownership
- focus on delivering value
- the ability to adapt to change

# Be Agile

# Usage statistics



# The Future

Change of hours

Potential grant opportunities

Keeping equipment and activities fresh

Marketing!

Change as our community needs

Questions?

Comments?

Sharing your experiences?

Thanks so  
much!

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